

# ***Fujinomiya Bulletin***

## ***January 2024***



Please don't forget to file your tax returns by March 15 (Fri).

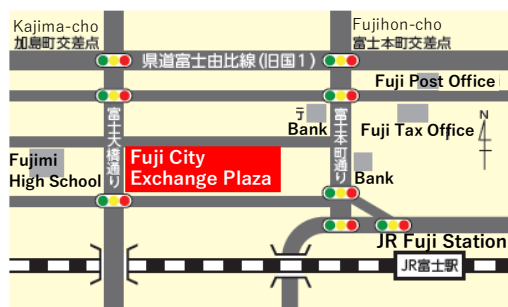
# Income Tax Return

## Tax return venue

**Fuji City Exchange Plaza** (*fuji-shi koryu plaza*)  
Tamokuteki-hall, 2nd floor

**Period** February 16 (Fri) - March 15 (Fri)  
9:00-17:00

(Excluding Saturdays, Sundays and national holidays)



※Please use public transportation as much as possible.

※Fuji City Exchange Plaza does not accept any inquiries regarding filing.

■ A "numbered ticket" is required to enter the venue.  
• "Numbered tickets" can be obtained by LINE in advance.



• "Numbered tickets" will be distributed on the day of the event as well. Depending on the distribution situation, entrance may be refused.

■ If you meet one of the following conditions, please file your tax return at Fuji City Exchange Plaza.

- Those who have income from salary, business, agriculture, real estate, interest, dividends, transfers (land, buildings, stocks, etc.), forests, etc.
- Those who file a gift tax return

■ Please note that you cannot file your tax return at the tax office from February 16 (Fri) to March 15 (Fri).



We support to file tax returns using your smartphone.

## Information session venue

**Fujinomiya City Hall** (*fujinomiya shiyakusho*)  
Tokudai-kaigishitsu, 7th Floor

**Period** January 25 (Thu) - 31 (Wed), 9:30-16:00  
(Excluding Saturdays, Sundays, January 31 (Wed): until 15:00)

**Eligibility** • Those with pension income  
• Those who file a mortgage deduction for the first time

**Capacity** 150 people each day (first-come-first-served basis)

**Fuji City Exchange Plaza** (*fuji-shi koryu plaza*)  
Tamokuteki-hall, 2nd floor

**Period** February 13 (Tue) - 15 (Thu), 9:00-17:00

**Eligibility** • Those with pension income  
• Those who file a mortgage deduction for the first time

**Others** A "numbered ticket" is required to enter the venue.

### Tax returns for those with pension income

If your income from public pensions, etc. is less than 4,000,000 yen and your other income is less than 200,000 yen, you do not have to file an income tax return.

\*You have to file a residence tax return.

(Please refer to page 4)

#### Attention

If you wish to receive an income tax refund, you must file a tax return.



### Tax payment by direct debit (automatic transfer)

Tax payment can be made from your designated bank account.

【Date of direct debit】April 23 (Tue)

#### Process

Please submit the "Request Form for direct debit service (*yochokin koza furikae irai-sho ken nofu-sho sofufu irai-sho*)" to the tax office.



**Inquiry**

## ◆National Tax Consultation Dedicated Dial

☎ 0570-00-5901 (Navigation Dial)

◆Fuji Tax Office (*Fuji Zeimu-sho*)

Tax Return Telephone Consultation Center

☎ 0545-61-2460 (Select # 0)

## • On-site consultation venue •

**Fujinomiya City Hall (*fujinomiya shiyakusho*)**  
*Tokudai-kaigishitsu*, 7th Floor

**Period** February 16 (Fri) – March 1 (Fri)  
 9:30-15:00 (Excluding 12:00-13:00,  
 Saturdays, Sundays and national holidays)

**Eligibility** • Those with pension income  
 • Those over 60 years old  
 • Those with disabilities

After March 4 (Mon), you can consult  
 at the Fuji City Exchange Plaza.



## • Tax consultation venue (free) •

**Fujinomiya City Hall (*fujinomiya shiyakusho*)**  
 Meeting Room 710, 7th Floor

**Period** February 16 (Fri) – March 1 (Fri)  
 9:30-16:00 (Excluding 12:00-13:00  
 Saturdays, Sundays and national holidays)

**Eligibility** Those with business income or real estate income<sup>※</sup>  
 ※Those whose income in 2022 is less than  
 3,000,000 yen and whose taxable sales in 2021  
 are less than 30,000,000 yen.

**Others** A tax accountant will be available for a free consultation.

## You can create tax returns at home

You can file your tax return by smartphone, computer, or mail using the National Tax Agency's website "Tax Return Creation (確定申告書等作成コーナー)".

The forms are available for download as well.

確定申告書作成コーナー



↑ Scan this for tax return creation and the forms.

If you have trouble creating tax returns, please use the following services.

## ■Chatbot

If you type a question, the answer will be shown automatically.



## ■Tax Answer

You can review common questions and answers regarding the National Tax.



## ■Submission by Mail

Address : Fuji Tax Office  
 297-1, Motoichiba, Fuji-shi  
 Zip code 416-8650

## ■Submission by smartphone or computer

If you use your My Number, you can file tax returns via e-TAX.

For more details, please visit the website "e-Tax".

**HP** <https://www.e-tax.nta.go.jp>



**Inquiry** "e-Tax" Help Desk for creating tax returns

☎0570-01-5901 (Navigation Dial)

☎03-5638-5171

## Filing tax returns using My Number

2 types of PIN numbers are required, both of which were set at the time of card issuance.

■Electronic certificate for signature (6 to 16-digit uppercase letters and numbers)

■Electronic certificate for user certification (4-digit number)

If you do not remember your PIN, you can initialize or reset it at the Citizen Registration Division counter on the 1st floor of City Hall.

**Inquiry** Citizen Registration Division (*Shimin-ka*)

☎0544-22-1134

Please don't forget to file your tax returns **by March 15 (Fri).**

## Municipal and Prefectural Resident Tax Return

**Inquiry** Citizen's Tax Division (*Shimin zei-ka*)

☎0544-22-1126 FAX 0544-22-1227



### Eligibility

Those who do not file a tax return and who meet one of the followings.

- ① Those who have income other than public pension income or salary income
- ② Those who wish to receive income deductions such as medical expense deduction or social insurance premium deduction.
- ③ Those who have no income and are enrolled in the National Health Insurance or the Medical Insurance for the elderly.



### Submission by mail

Tax Return forms are available at the counter of the Citizen's Tax Division or at each venue for filing tax returns.

Please check the information you have filled out, enclose all required documents, and send them by mail.

Address: Citizen's Tax Division

Zip code 418-8601

(\* Address is not necessary.)



### Venues for filing resident tax return

**[Attention]** Income tax returns are not accepted.

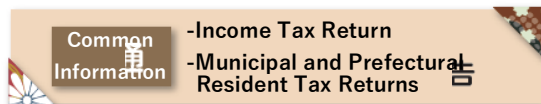
#### ■ Branch Office (*shucchojo*), Ward Community Center (*kuminkan*), Community Center (*kominkan*)

Date			Venue	9:30-11:30	11:30-13:30
2	1	Thu	Inokashira-kuminkan	Inokashira, Nebara, Fumoto	
	2	Fri	Ueno-shucchojo	Umamizuka, Kamiyo	Shojingawa, Shimojo
	5	Mon	Shiraito-shucchojo	Utsuno, Saori, Kariyado, Hanno, Hara	
	6	Tue	Shibakawa-kominkan (Kureidoru Shibaraku)	Nishiyama, Naganuki, Oshikakubo, Nekozaawa, Kamiyuno, Shimoyuno, Torinami	Okubo, Habuna, Utsubusa, Kamiinako, Shimoainako
	7	Wed	Kamiide-shucchojo	Kamiide, Hitoana	
	8	Thu	Kitayama-shucchojo	Kitayama	Yamamiya

#### ■ Fujinomiya City Hall

Date	Time	Venue
February 16 (Fri) - March 1 (Fri) (Excluding Saturdays, Sundays and holidays)	9:30-11:00 13:00-15:00	Meeting Room 710, 7th floor
March 4 (Mon) - 15 (Fri) (Excluding Saturdays, Sundays and holidays)	9:30-11:00 13:00-15:00	Meeting Room 113, 1st floor
Other than the above periods (Excluding Saturdays, Sundays and holidays)	-	Citizen's Tax Division, 1st floor

# Check what to bring



- ☒ Personal seal (*inkan*), Calculator, Writing utensils
- ☒ Documents necessary for calculating the amount of income, such as "Tax Withholding Slip (*Gensen Choshu-hyo*)"
- ☒ Certificates of various deductions (social insurance premiums, life insurance premiums, earthquake insurance premiums, etc.), statements of medical expenses, etc.

## 【Attention】

Medical expense deductions require the attachment of a "Statement of Deduction for Medical Expenses".

You can obtain statement forms at the Citizen's Tax Division or Fuji Tax Office, or download it from the National Tax Agency website.

Please keep receipts for medical expenses at home for five years, as the tax office may ask you to submit them.

\*If you attach the "Notice of Medical Expense" issued by the medical insurer, you may be able to omit filling out the "Statement of Deduction for Medical Expenses".

- ☒ Something that shows your bank account (in your name)
  - \*If you receive a refund on your tax return.
- ☒ A copy of your tax return for the previous year
  - \*Only if you have it.
- ☒ ID of the declarant

## 【Attention】

You are required to fill in your My Number (personal number) on your tax return and municipal and prefectural resident tax returns.

### ■ One document to confirm

- ☒ My Number Card \*2 types of PIN numbers are required, both of which were set at the time of card issuance.

### ■ Two documents to confirm

- ☒ Documents to confirm your personal number (My Number Notification Card or Certificate of Residence with My Number) \*After May 25, 2020, the My Number Notification Card cannot be used for those who have a change of address or name.
- ☒ ID document (driver's license, residence card, physical disability certificate, or other document with your photo issued by a public institution) \*If it doesn't have your photo, two types are required.

- ☒ Smart Phone

\*Those who wish to receive instruction for creating a tax return.

## If you receive a mortgage deduction

※You must file a tax return.

- ☒ A copy of the contract for sale and purchase (contracting work) of house and the certificate of registered matters of house
- ☒ If you have purchased a site, a copy of the contract for sale of site and the certificate of registered matters for site.
- ☒ Certificate of the year-end balance of the mortgage loan
- ☒ If you received a subsidy etc., documents that clarify the amount.
- ☒ In the case of certified long-term excellent housing, a copy of the certification notice and the residential house certificate or the certified long-term excellent housing construction certificate

## 【Attention】

Depending on the requirements for receiving the deduction, other documents may be required.

For more details, please visit the National Tax Agency website.



## If a proxy files a tax return

※Only municipal and prefectural resident tax returns

- ☒ Power of attorney
- ☒ A document to verify the declarant's "My Number (personal number)"
- ☒ ID of the proxy

## Notice of Payment Amount

The amounts of National Health Insurance tax, Long-Term Care Insurance premiums, and Medical Insurance premiums for the elderly paid during the year 2023 will be mailed to you in late January.

**Inquiry** Tax & Premium Collection Division (*Shuno-ka*)

☎0544-22-1128



## Information on Pregnancy, Children, Childcare

### If your child get sick suddenly

**Inquiry** Shizuoka Child Emergency Telephone Consultation (*Shizuoka kodomo kyukyu denwa sodan*)

☎#8000 or 054-247-9910

**Time** Weekdays 18:00~following 8:00

Saturdays 13:00~following 8:00

Sundays, holidays 8:00~following 8:00

In case of **emergency**, do not hesitate to call ☎119



### If you thought it might be abuse

**Inquiry** Child Guidance Center (*Jido sodan jo*)

Nationwide Common Dial : ☎189 (\*Your call will be connected to your nearby Child Guidance Center.)

**Time** 24 hours

**Inquiry** Home and Child Counseling Section, Child Future Division (*kodomo mirai-ka, katei jido sodan-kakari*)

☎0544-22-1230

**Time** Weekdays 8:30~17:15



### Counseling for children with worries

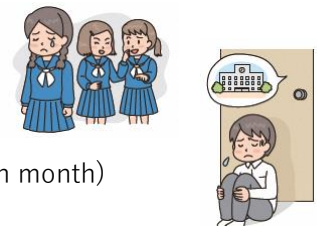
If you have any worries about bullying, truancy, attitude toward life, employment, etc., please consult with us.

**Inquiry** Youth Counseling Center (*Seishonen sodan center*): ☎0544-22-0064

Bullying Hotline (*Ijime 110*): ☎0544-22-1252

E-mail Counseling : [e-sodan@city.fujinomiya.lg.jp](mailto:e-sodan@city.fujinomiya.lg.jp)

**Time** Weekdays 9:00~16:30 (Until 20:00 on the 2nd and 4th Wednesday of each month)



## The number of population and households

(As of December 1<sup>st</sup>, 2023)

	Male	Female	Total	Household
<b>Population</b>	63,670	64,576	128,246	58,857
<b>Month to month basis</b>	(-81)	(-9)	(-90)	(+12)

Notice	Reduction of National Health Insurance tax during the period before and after childbirth
<p>National Health Insurance tax will be reduced for 4 months from the expected date of childbirth, or the month prior to the date of childbirth.</p> <p>In the case of multiple pregnancies (twins, etc.), it will be reduced for 6 months from 3 months prior to the expected date of childbirth, or the date of childbirth.</p> <p><b>Eligibility</b> National Health Insurance members whose date of birth is after November 1, 2023. (Eligible from National Health Insurance tax for January 2024.)</p> <p><b>Application</b> At the counter of the Insurance and Pension Division from 6 months before the expected date of childbirth</p> <p>* You can also submit the notification after childbirth.</p> <p><b>What to bring</b></p> <ul style="list-style-type: none"> <li>- ID with your face photo (My Number Card, driver's license, resident card, etc.)</li> <li>- National Health Insurance Card</li> <li>- "Boshi Kenko Techo" (mother and child health handbook)</li> </ul> <p>* If you submit the notification after the childbirth, documents (birth certificate, etc.) are required to prove the date of birth and the relationship of parent-child between the person who gave birth and the newborn child.</p> <p><b>Inquiry</b> Insurance and Pension Division (<i>Hoken Nenkin-ka</i>) ☎0544-22-1138</p>	



The Japanese fiscal year begins in April and ends in March.

Example:

FY2023 (from April 2023 to March 2024)

FY2024 (from April 2024 to March 2025)




## Information on Seniors, Health, Medical Care, Nursing Care, and Disabilities

## Notice

## Cervical Cancer medical checkup/ vaccination

**Have a medical checkup once every two years.**

Fujinomiya City is providing individual medical checkups for women 20 years old and over until February.

Clinic Name (How to apply)	Contact Number
Otabe Sanfujinka lin (By phone or online)	0544-23-1182 
Tenjin Sanfujinka lin (No appointment required, visit the clinic directly.)	0544-24-1322
Bando Ladies Clinic (No appointment required, visit the clinic directly.)	0544-28-5800
Kyoritsu Kanbara General Hospital (By phone)	0545-81-3325

**Number of applicants** Once the capacity of each clinic is reached, applications will be closed.

**Fee** 1,020 yen

**Details of medical checkup** Visual, internal, and cytological diagnoses

**Inquiry** Health Promotion Division (*Kenko Zoshin-ka*) ☎0544-22-2727 FAX:0544-28-0267

**HP** トップページ>市民の皆さんへ>健康・福祉>健康・医療>乳がん検診・子宮頸がん検診のお知らせ



## Prevention by vaccination

The vaccine is expected to prevent infection with HPV and reduce the risk of developing cancer.



Free vaccination is available to those who meet one of the following conditions.

### Eligibility

- Girls from 6th grade of elementary school to 1st grade of high school
- Women born between April 2, 1997 and April 1, 2008 (Until March 31, 2025)

**Others** When you are in the 1st grade of junior high school, you will receive a notice enclosing a pre-checkup sheet, etc. If you do not receive the notice, please contact us.

**Inquiry** Health Promotion Division (*Kenko Zoshin-ka*)  
☎0544-22-2727 FAX: 0544-28-0267

**HP** トップページ>市民の皆さんへ>健康・福祉>健康・医療>ヒトパピローマウイルス HPV ワクチン



### There is a possibility to occur side effects.

After vaccination, fever, pain, swelling, and redness at the site of vaccination may occur.

In rare cases, severe allergic symptoms such as breathing difficulties and hives may occur.

### Inquiry

◆ Consultation counter for vaccinations such as HPV vaccine and infectious diseases (national)

☎0120-331-453 (Weekdays 9:00-17:00)

◆ HPV vaccine general consultation counter (prefecture)

☎055-928-7271 (Weekdays 8:30-17:15)

For more information, please visit the website of the Ministry of Health and Welfare.

厚生省 HPV

Q 検索



### Please contact a clinic in advance.

Clinic Name	Contact Number
Asagiri Kogen Shinryojo	0544-52-1111
Ikeda Clinic	0544-58-5558
Urano Naika Clinic	0544-23-3011
Oikawa Clinic	0544-21-1200
Otabe Sanfujinka lin	0544-23-1182
Katagiri Seikei Geka*	0544-23-1477
Kyoai lin	0544-26-2710
Kobayashi Naika Clinic	0544-66-6010
Goto Geka lin*	0544-26-5002
Sakurada lin	0544-65-0071
Sato Clinic	0544-28-1188
Sato Naika lin	0544-65-0995
Seki lin	0544-25-1000
Taniguchi Shonika lin	0544-24-5715
Nojiri Kodomo Family Clinic	0544-24-1401
Tsuchiya lin	0544-26-2839
Bando Ladies Clinic	0544-28-5800
Shiritsu Byoin (Fujinomiya City General Hospital)	0544-27-3151
Fujinomiya Pain Clinic	0544-21-9900
Miura lin Shonika	0544-29-7866
Watanabe Clinic	0544-21-1239

\*Only those who use the clinic as their family doctor.

Please check the vaccine's effectiveness and risks such as side effects, and consider vaccination.



## Information on Events, Applications, Notices, National Insurance, Pensions, Subsidies, Aids, Businesses

### Recruitment Accepting applications for public housing (municipal housing) tenants

Applications for public housing tenants will be accepted for those who wish to move in April 2024.

**Application** Submit the application form (available on the city's official website) to the counter between January 22 (Mon) to 29 (Mon).

**Inquiry** Building and Housing Division (*Kenchiku Jutaku-ka*), 5th floor of City Hall  
☎0544-22-1163

**HP** トップページ>市民の皆さんへ>住まい・ペット・動物>住まい>市営住宅入居者募集案内



### Notice Please do not dispose of food scraps or used oil down a drain.

If food scraps or oil are disposed of down a kitchen or bathroom drain, water pipes can become clogged and sewage overflows, causing bad smells and infestations of bugs.

#### Please be careful of the following.

- ☑ Do not dispose of food scraps, leftovers, salad oil, etc. down a drain.
- ☑ Do not dispose of paper scraps, cigarette butts, gum, or other garbage down a drain.
- ☑ Do not dispose of waste oil, thinner, or other hazardous materials down a drain.




#### If you are using a septic tank


As septic tanks clean water through the action of microorganisms, it is important to create an environment that does not weaken their action.

- ☑ Do not turn off septic tanks.
- ☑ Do not use deleterious substances such as hydrochloric acid or pesticides to clean toilets.

※If you have any problems with domestic wastewater, for example, clogged water pipes, please contact the Sewerage Division.

**Inquiry** Sewerage Division (*Gesuido-ka*) ☎0544-22-1173

Notice	Replacement of Water Meter
<p>Water meters that have been installed over 7 years will be replaced free of charge. A designated water supply equipment installation contractor commissioned by the city will visit in February. Do not place any objects around the meter box.</p>	
<p><b>Target area</b> Awakura, Awakura minami-cho, Sugita, Nukudo, Maimaigi-cho, Hoshiyama, Mannohara shinden, Misonodaira</p>	
<p><b>Inquiry</b> Water Works Division (<i>Suido gyomu-ka</i>) ☎0544-22-1158</p>	
	

Notice	National Pension System when you turn 20 years old								
<p>All persons between 20 and 60 years old who have a domicile in Japan are obligated to enroll in the National Pension System.</p>									
<p><b>Type of Pension</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Eligible Persons</th> </tr> </thead> <tbody> <tr> <td>Category 1</td> <td>Self-employed, Students, etc.</td> </tr> <tr> <td>Category 2</td> <td>Company employees, Civil servants, etc. who are enrolled in the employees' pension system.</td> </tr> <tr> <td>Category 3</td> <td>Spouses who are supported by company employees, civil servants, etc.</td> </tr> </tbody> </table>		Type	Eligible Persons	Category 1	Self-employed, Students, etc.	Category 2	Company employees, Civil servants, etc. who are enrolled in the employees' pension system.	Category 3	Spouses who are supported by company employees, civil servants, etc.
Type	Eligible Persons								
Category 1	Self-employed, Students, etc.								
Category 2	Company employees, Civil servants, etc. who are enrolled in the employees' pension system.								
Category 3	Spouses who are supported by company employees, civil servants, etc.								
<p>When you turn 20 years old, the Japan Pension Service will mail the "Notice of National Pension System Enrollment" and the "Notice of Basic Pension Number" to you. (excluding Category 2 insured persons) The "Notice of Basic Pension Number" is required to confirm the payment of premiums and to receive benefits in the future. Please keep it in a safe place.</p>									
<p><b>Category 1 insured persons</b> Please pay the National Pension Insurance premiums with the payment slip enclosed in the "Notice of National Pension System Enrollment. (You can also apply for payment by direct debit or credit card.) If you do not pay, the amount of pension you receive may be reduced after retirement or you may not be able to receive it. Pensions provide not only income security after retirement, but also in the case of disability due to illness or injury. If you have difficulties in paying the premiums, please use the "Special Student Payment System", the "Exemption from Premium Payment System", or the "Postponement of Premium Payment System".</p>									
<p><b>Inquiry</b> Pension Member Dial ☎ 0570-003-004 Fuji Pension Office (<i>Fuji nenkin jimusho</i>) ☎ 0545-61-1900</p>									
									

Schedule from January 1<sup>st</sup> to February 10<sup>th</sup>■ First-aid medical Treatment Center (*Kyukyu Iryo Center*)

☎0544-24-9999 / Fax: 0544-24-9995 / Address: 12-1 Miyahara, Fujinomiya, Zip Code 418-0005



Medical treatment subject	Day	Time
Internal medicine ( <i>Naika</i> ), Pediatrics ( <i>Shonika</i> ), Surgery ( <i>Geka</i> )	Weekdays	19:00-8:00 on the next day
	Saturdays	14:00-8:00 on the next day
	Sundays, Public holidays, Year-end and New year holidays	8:00-8:00 on the next day
Dentistry ( <i>Shika</i> )	Sundays, Public holidays, Year-end and New year holidays	9:00-17:00 *Reception: until 16:30

\*If your condition is severe, dial **119** for ambulance. Make sure to bring your **health insurance card** with you.

■ Emergency ophthalmological clinics (*Ganka*) Open: 9:00-17:00

\*Please make sure to contact the clinics beforehand as they may change.

Date	Clinics name/ Address	Tel
January 1	Hanazaki Ganka lin/ Aoba-cho Fuji city	0545-66-0100
January 2	Fujinomiya Goto Ganka/ Nishimachi	0544-21-3100
January 3	Kato lin Yoshiwara-bunin/ Chuo-cho Fuji city	0545-57-3000
January 7	Toda Ganka lin/ Miyahara	0544-21-9666
January 8	Watanabe Clinic/ Harada Fuji city	0545-22-1500
January 14	Ashikawa Hospital/ Chuo-cho Fuji city	0545-52-2480
January 21	Nakanishi Ganka Clinic/ Nakano Fuji city	0545-36-1800
January 28	Sugiura Ganka/ Kawanarishinmachi Fuji city	0545-65-8500
February 4	Hanazaki Ganka lin/ Aoba-cho Fuji city	0545-66-0100

■ Emergency obstetrics and gynecology clinics (*Sanfujinka*) Open: 9:00-24:00

\*Please make sure to contact the clinics beforehand as they may change.

Date	Clinics name/ Address	Tel
January 7	Fujinomiya City General Hospital/ Nishiki-cho	0544-27-3151
January 14	Bando Ladies Clinic/ Sugita	0544-28-5800
January 21	Tenjin Sanfujinka lin/ Wakanomiya-cho	0544-24-1322
January 28	Otabe Sanfujinka lin/ Hibarigaoka	0544-23-1182
February 4	Fujinomiya City General Hospital/ Nishiki-cho	0544-27-3151

## Blood Donation

Date	Clinics name/ Address	Time
January 4	AEON Mall Fujinomiya/ Asama-cho	9:30-16:00*
January 8	AEON Mall Fujinomiya/ Asama-cho	9:30-16:00*
January 13	AEON Mall Fujinomiya/ Asama-cho	9:30-16:00*
January 16	Fujinomiya City Hall/ Yumizawa-cho	9:00-16:00*
January 28	AEON Mall Fujinomiya/ Asama-cho	9:30-16:00*

\* Not implemented from 12:00-13:15.

**Inquiry** Welfare Planning Division (*Fukushi Kikaku-Ka*) ☎ 0544-22-1457

## Due dates for tax or other payments

Date	Taxes to be paid
January 4	Property tax / City planning tax (3rd term)
	Natinal Health Insurance Tax (6th term)
	Medical Insurance Premium for the elderly (5th term)
	Long Term Care Insurance Premium (6th term)
	Child care fee (for December usage)
	Municipal housing fee ・ Parking fee (for December usage)
January 29	Water charges, Sewerage charges (for December usage)
January 31	Medical Insurance Premium for the elderly (6th term)
	Beneficiary's contribution for public sewerage systems (4th term)
	Child care fee (for January usage)
	Municipal housing fee ・ Parking fee (for January usage)
February 5	Municipal and prefectural resident tax (4th term)
	Natinal Health Insurance Tax (7th term)
	Long Term Care Insurance Premium (7th term)

## Counseling and Consultation \*Not implemented on public holidays.

**Place: Citizen counselling room, 1<sup>st</sup> floor, City Hall**

Consultation	Date & Time
① General counseling ( <i>Ippan sodan</i> )	Monday-Friday, 8:30-17:00
② Counseling for non-Japanese residents ( <i>Gaikokujin sodan</i> )	(*Reception: until 16:30)
③ Counseling on consumer affairs ( <i>Shohi seikatsu sodan</i> )	Monday-Friday 9:00-16:00
④ Attorney ( <i>Bengoshi sodan</i> ) *Appointment is required (by 12:00 the day before the consulting day, seats are limited to the first 7 people)	January 10, 17, 24, 31 (13:30- until the end of the consultation)

⑤ Judicial scrivener ( <i>Shihosyoshi sodan</i> ) *Appointment is required	January 12 13:00-16:00
⑥ Licensed tax accountant ( <i>Zeirishi zeimu sodan</i> ) *Appointment is required	January 16 13:00-15:00
⑦ Administrative scrivener ( <i>Gyosei syoshi sodan</i> )	Not implemented for this month
⑧ General administrative counseling ( <i>Gyosei sodan</i> )	January 11 10:00-15:00
⑨ Consultation on the human rights ( <i>Jinken sodan</i> )	January 16 13:00-16:00
⑩ Consultation on side jobs ( <i>Naisyoku assen</i> )	Mondays and Thursdays 9:00-16:00
⑪ Patent attorney ( <i>Benrishi sodan</i> ) *Appointment is required.	January 26 15:00-17:00
⑫ Business start-up consultation ( <i>Sogyo sodan</i> ) *Appointment is required.	January 23 10:00-15:00

**Inquiry**

- ①,③-⑨ Community Service Division (*Shimin Seikatsu-ka*)  
 ② Citizen Exchange Division (*Shimin Koryu-ka*)  
 ⑩-⑫ Commerce and Industry Division (*Syoko Shinko-ka*)

☎ 0544-22-1196  
 ☎ 0544-22-1246  
 ☎ 0544-22-1295

**Place: Meeting Room 510, 5<sup>th</sup> Floor, City Hall**

Consultation	Date & Time
Real estate transaction agent ( <i>Takuchi tatemono torihikishi sodan</i> )	January 9 13:00-15:00

**Inquiry**

Construction and Housing Division (*Kenchiku Jyutaku-ka*) ☎ 0544-22-1163

**Place: Meeting Room 721, 7<sup>th</sup> Floor, City Hall**

Consultation	Date & Time
Pension consultation ( <i>Nenkin sodan</i> ) *Appointment is required.	January 25 10:00-15:00

**Inquiry**

Fuji Pension Office in Fuji city (*Fuji Nenkin Jimusho*) ☎ 0545-61-1900



富士宮市  
FUJINOMIYA CITY

■ **City Hall Open Days on Holidays:** We open on the first Sunday of each month.

**January 7 (Sun)※Tax & Premium Collection Division only**

**February 4 (Sun)**

**8:30-17:00**

Division & Phone number	Services
Citizen Registration Division ( <i>Shimin-ka</i> ) ☎ 0544-22-1134 <Certification>	<ul style="list-style-type: none"> <li>Submission for Family Register (<i>koseki</i>) (birth, marriage, death, etc.)</li> <li>Submission of change of residence (moving into the city, moving out of the city, moving within the city, etc.)</li> </ul>

☎ 0544-22-1135 <Family Register and Address>	<ul style="list-style-type: none"> <li>• Application for seal (<i>inkan</i>) registration and abolition</li> <li>• Issuance of various certificates (certificate of residence (<i>jyuminhyo</i>), Family Register (<i>koseki tohon</i>, <i>koseki syohon</i>), certificate of seal (<i>inkan</i>) registration)</li> <li>• Receiving passports</li> </ul> <p>※After 17:00, Submission for Family Register (<i>koseki</i>) are kept at the duty room on the 1st floor of City Hall.</p> <p>※Cross-issuance with Fuji City is available from 9:00 to 16:00.</p> <p>※Application for a passport is not available.</p>
Insurance and Pension Division ( <i>Hoken Nenkin-ka</i> ) ☎ 0544-22-1138	<ul style="list-style-type: none"> <li>• Qualification and disqualification for National Health Insurance</li> </ul>
Child Future Division ( <i>Kodomo Mirai-ka</i> ) ☎ 0544-22-1146	<ul style="list-style-type: none"> <li>• Application for Child Allowance and Child Medical Expense Beneficiary Certificate</li> </ul>
Tax & Premium Collection Division ( <i>Shuno-ka</i> ) ☎ 0544-22-1129 <Payment> ☎ 0544-22-1128 <Certification>	<ul style="list-style-type: none"> <li>• Payment of city taxes, etc. and Consultation on payment</li> <li>• Issuance of tax certificates</li> </ul> <p>※Appointment is required in advance for tax consultation.</p> <p>※Tax exemption certificates, etc. that require a declaration cannot be issued</p>

### ■After-hours service: Every Wednesday until 19:00pm

\*No services if a public holiday falls on a Wednesday.

Division & Phone number	Services
Citizen Registration Division ( <i>Shimin-ka</i> ) ☎ 0544-22-1134	<ul style="list-style-type: none"> <li>• Application for seal (<i>inkan</i>) registration and abolition</li> <li>• Issuance of various certificates (certificate of residence (<i>jyuminhyo</i>), family register (<i>koseki tohon</i>, <i>koseki syohon</i>), certificate of seal (<i>inkan</i>) registration)</li> </ul> <p>※Cross-issuance with Fuji City and submission of change of residence are not available.</p> <p>※Submission for Family Register (<i>koseki</i>) are kept at the duty room on the 1st floor of City Hall.</p> <p>※These services are not available at branch offices, community centers, Tomioka Exchange Center and Ofuji Exchange Center.</p>
Tax & Premium Collection Division ( <i>Shuno-ka</i> ) ☎ 0544-22-1129	<ul style="list-style-type: none"> <li>• Payment of city taxes, etc. and Consultation on payment</li> <li>• Issuance of tax certificates</li> </ul> <p>※Appointment is required in advance for tax consultation.</p>

	※Tax exemption certificates, etc. that require a declaration cannot be issued
--	---