

# *Fujinomiya Bulletin*

## *January 2022*



技を引き継ぐ

# COVID-19 related information

## The 3rd Vaccination Q&A

### Q How effective is the vaccination?

After two vaccinations, you will have immunity against the virus, making you less likely to get infected, and even if you get infected, you can prevent serious disease.

However, it has been found that the effect gradually decreases over time.

Therefore, the third vaccination is required to regain the reduced effects.

### Q When to get vaccinated?

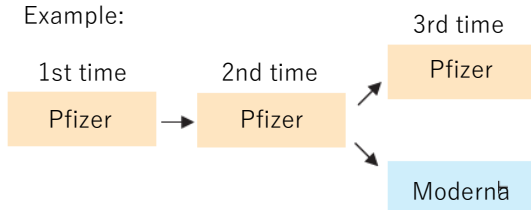
As a general rule, you can get vaccinated more than 8 months\* after the second vaccination.

\*The timing of vaccination might be earlier depending on the infection status.

### Q What type of vaccine is it?

The third vaccine is allowed to be a different type of vaccine than the first and second.

Example:



### Q Those who got their second vaccination with a vaccination ticket from another municipality?

For those who got their second vaccination with a ticket from other cities than Fujinomiya City, a vaccination ticket will be issued upon application.

Please apply after 8 months have passed from the date of the second vaccination.

**Application** At the counter of Health Promotion Division, Health Center ※Please call the Health Promotion Division before coming so that the procedure can be carried out smoothly.

**What to bring** Vaccination certificate or Vaccination ticket of the previous address

### Q Those who got their second vaccination overseas?

If the type of vaccine you got overseas is Pfizer, Moderna or AstraZeneca, you can get the third vaccination.

If you got other types of vaccines, you have to start from the first vaccination.

### Q How about side effects?

It is said that the third vaccination is likely to cause the same level of side effects as the second vaccination.

Side effects vary depending on the type of vaccine.

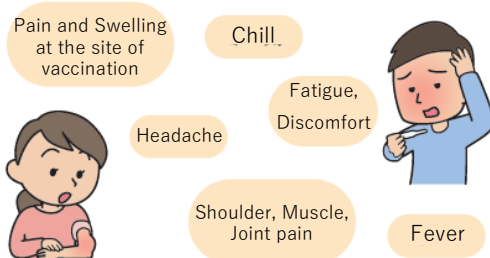
### For consultation on side effects

Shizuoka Prefecture COVID-19 Vaccination ☐

Side Effects Consultation Counter

☎ 050-5445-2369

Daily 9:00 - 22:00







## The 3rd Vaccination

### Shipping vaccination tickets

Vaccination tickets will be sent in order from those who got their second vaccination earlier.

#### Shipping in January

Date of the second vaccination	When to ship
People from June 1-15	Middle of January
People from June 16-30	End of January



Please contact us if you have not received your vaccination ticket 8 months after your second vaccination.



The vaccination has been shown to be highly effective even against mutant strains of the virus.

Those who have not completed their first and second vaccinations:

※If you wish to be vaccinated, please call the call center.

※If you are 12 years old, you will receive your first and second vaccination tickets in the month following your birth month.

### How to make an appointment

Once you receive your vaccination ticket, you can make an appointment online or by phone. There will be enough appointment slots available when the vaccination tickets are sent out.

#### ■Online

Family members and friends can make an appointment on your behalf. Please make an appointment online whenever possible.

Vaccination  
booking website



Official LINE



#### ■By Phone

Due to the limited number of calls we can handle at one time, it may be difficult to get through if calls are concentrated.

### Call Center

☎050-5210-8730

Weekdays 9:00-20:00  
Sat, Sun, Holidays 9:00-17:00

### Latest Information on Vaccination

Please visit the city's official website.

Fujinomiya City Official Website

📄 トップページ>市民の皆さんへ>  
健康・福祉>新型コロナウイルス感染症>  
新型コロナウイルスワクチン接種について



Deadline for filing and payment: by March 15, 2022 (Tue)

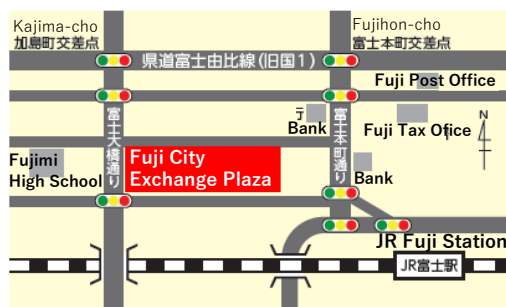
Please don't forget to file your taxes.

# Final income tax return

## • Venue for final tax return •

**Fuji City Exchange Plaza** (*fuji-shi koryu puraza*)  
Multipurpose Hall, 2nd floor

**Time** February 16 (Wed) - March 15 (Tue)  
9:00-17:00  
(Excluding Saturday and Sunday)



※Please use public transportation as much as possible.

※Fuji City Exchange Plaza does not accept inquiries regarding filing.

■To enter the venue, "Entrance Order Ticket" is required.

• "Entrance Order Ticket" can be obtained in advance by LINE.

Click here for details →



• "Entrance Order Ticket" will also be distributed on the day of the event. Depending on the number of tickets distributed, entrance may be refused.

■If you fall into one of the following categories, please declare it at Fuji City Exchange Plaza.

• Those who have income from business, agriculture, real estate, interest, dividends, transfers (land, buildings, stocks, etc.), forests, etc.  
• Those who file a gift tax return

■Please note that you cannot file your tax return at the tax office from February 10 (Thu) to March 15 (Tue).

## • Venue for information session •

**Fujinomiya City Hall** (*fujinomiya shiyakusho*)  
Grand Meeting Room, 7th Floor

**Time** January 24 (Mon) - 28 (Fri)  
9:30-16:00 (Last day: until 15:00)

**Eligibility** • Those with pension income  
• Those who file a mortgage deduction for the first time

**Capacity** 180 people each day (Last day: 150 people)

**Fuji City Exchange Plaza** (*fuji-shi koryu puraza*)  
Multipurpose Hall, 2nd floor

**Time** February 10 (Thu) - 15 (Tue)  
9:00-17:00 (Excluding Saturday and Sunday)

**Eligibility** • Those with pension income  
• Those who file a mortgage deduction for the first time

**Others** To enter the venue, "Entrance Order Ticket" is required.

### Declaration for those with pension income

If your income from public pensions, etc. is less than 4,000,000 yen and your other income is less than 200,000 yen, you do not have to file a final income tax return.

【Attention】 • You have to file a residence tax return. (Please refer to page 6)

• If you wish to receive a refund of your income tax, you have to file a final tax return.

### Tax payment by bank account transfer (automatic)

You can make payment from your designated bank account.

【Date of payment by transfer】April 21 (Thu)

#### Procedure

Please submit the "Request for Savings Account Transfer and Payment Form (*yochokin koza furikae irai-sho ken nofu-sho sofufu irai-sho*)" to the tax office.

Click here for the request form →



• On-site consultation venue •

**Fujinomiya City Hall** (*fujinomiya shiyakusho*)  
Grand Meeting Room, 7th Floor

**Time** February 16 (Wed) – March 4 (Fri)  
9:30-15:00 (Excluding 11:00-13:00)

**Eligibility** • Those with pension income  
• Those over 60 years old  
• Those with disabilities

Please note that the filing period at the on-site venue is shorter than in other years.



**Inquiry** **Fuji Tax Office** (*Fuji Zeimu-sho*)  
**Final Tax Return Telephone Consultation Center**  
☎ 0545-61-2460 (Select the number "0")

• Free tax consultation venue •

**Fujinomiya City Hall** (*fujinomiya shiyakusho*)  
Meeting Room 410, 4th Floor

**Time** February 16 (Wed) – March 4 (Fri)  
9:30-16:00 (Excluding 12:00-13:00)

**Eligibility** • Those with pension income or salary income  
• Those with business income or real estate income\*  
※Those whose income in 2021 is less than 3,000,000 yen and whose taxable sales in 2020 are less than 30,000,000 yen.

**Others** A tax accountant will be available for free consultation.

Online or by Mail for Final Tax Return

You can file your final tax return by mail or online by using the National Tax Agency's website "Tax Return Preparation Corner". Various forms are also available for download.

確定申告書等作成コーナー



Click here to file a tax return →



**Have you applied for your My Number Card yet?**

It takes more than a month from application to receipt of My Number Card. Please apply for it as soon as possible.

For more details on how to apply, please contact us.

**Inquiry** Citizen Registration Division (*Shimin-ka*)

☎ 0544-22-1134 FAX 0544-22-4032

E-mail: shimin@city.fujinomiya.lg.jp

**HP** トップページ>市民の皆さんへ>登録・証明>マイナンバー>個人番号カード(マイナンバーカード)の申請と受け取りについて



■ By Mail

Where to submit:  
Fuji Tax Office  
297-1, Motoichiba, Fuji-shi  
Zip code 416-8650

■ Online

If you file your tax return on PC or smart phone, you can submit it via "e-Tax".

You can submit it in one of the following ways.

- ① Using your My Number Card
- ② Using ID and password issued by the tax office

For more details, please visit the "e-Tax" website.

**HP** <https://www.e-tax.nta.go.jp>



Please visit the city's official website for more information on the procedure.

**HP** トップページ>市民の皆さんへ>税・保険・年金>税金>確定申告はオンラインや郵送で



**Inquiry** "e-Tax" Preparation Corner Help Desk

☎ 0570-01-5901

**Inquiry** "My Number" general toll-free number

☎ 0120-95-0178



**Deadline for filing and payment: by March 15, 2022 (Tue)**

**Please don't forget to file your taxes.**

# Municipal and Prefectural tax returns

**Inquiry** Citizen's Tax Division (*Shimin zei-ka*)

☎0544-22-1126 FAX 0544-22-1227



## Eligibility

Those who do not file a final tax return and who meet one of the followings.

- ① Those who have income other than public pension income or salary income
- ② Those who wish to receive income deductions such as medical expense deduction and social insurance premium deduction.
- ③ Those who have no income and are enrolled in the National Health Insurance or the Medical Insurance Premiums for the elderly.



## Submission by mail

Municipal and Prefectural tax returns forms are available at the counter of the Citizen's Tax Division or at venues for final tax return. Please check the information you have filled out, enclose required documents, and send it by mail.

Mailing address: Citizen's Tax Division  
Zip code 418-8601  
(\* No address needed)



## Venues to file

**【Attention】 Final tax returns are not accepted.**

### ■ Branch Office(*shutchojo*), Ward community center(*kuminkan*), Community center(*kominkan*)

Date			Venue	A.M. (9:30-11:00)	P.M.(13:00-15:00)
2	3	Thu	Inokashira-kuminkan	Nebara, Fumoto	Inokashira
	4	Fri	Ueno-shutchojo	Umamizuka, Kamijo	Shojingawa, Shimojo
	7	Mon	Kitayama-shutchojo	Kitayama	Yamamiya
	8	Tue	Shiraito-shutchojo	Utsuno, Saori, Kariyado, Hanno, Hara	-
	9	Wed	Kamiide-shutchojo	Kamiide, Hitoana	-
	10	Thu	Shibakawa-kominkan (Kureidoru Shibaraku)	Nishiyama, Naganuki, Oshikakubo, Nekozaawa, Kamiyuno, Shimoyuno, Torinami	Okubo, Habuna, Utsubusa, Kamiinako, Shimoinako

### ■ Fujinomiya city hall

Date	Time	Venue
February 16 (Wed) - March 4 (Fri) (Excluding Saturday and Sunday)	9:30-11:00 13:00-15:00	Meeting Room 710, 7th floor
March 7 (Mon) - 15 (Tue) (Excluding Saturday and Sunday)	9:30-11:00 13:00-15:00	Meeting room 113, 1st floor
Other than the above period	-	Citizen's Tax Division, 1st floor

## Common

- Final income tax return
- Municipal and Prefectural tax returns

## Check what to bring

- ☑ Personal seal (*inkan*), Calculator, Writing utensils
- ☑ Documents necessary for calculating the amount of income, such as "*Gensen Choshu-hyo*"
- ☑ Certificates of various deductions (social insurance premiums, life insurance premiums, earthquake insurance premiums, etc.), statements of medical expenses, etc.

## 【Attention】

Medical expense deductions require the attachment of a "Statement of Deduction for Medical Expenses".

You can obtain a statement at the Citizen's Tax Division or Fuji Tax Office, or download it from the National Tax Agency website.

Please keep receipts for medical expenses at home for five years, as the tax office may ask you to submit them.

※If you attach the "Notice of Medical Expense" issued by the medical insurer, you may be able to omit filling out the "Statement of Deduction for Medical Expenses".

- ☑ Something that shows your bank account (in your name) \*If you receive a refund on your tax return.
- ☑ A copy of your tax return for the previous year \*Only if you have it.
- ☑ ID document of the declarant

## 【Attention】

You are required to fill in your My Number (personal number) on your final tax return and municipal and prefectural tax returns.

## ■ One document to confirm

- ☑ My Number Card

## ■ Two documents to confirm

- ☑ Documents to confirm your personal number (My Number Notification Card or Certificate of Residence with My Number) ※After May 25, 2020, the My Number Notification Card cannot be used for those who have a change of address or name.

- ☑ ID document (driver's license, residence card, physical disability certificate, or other document with your photo issued by a public institution) ※If it doesn't have your photo, two types are required.

## If you have a mortgage deduction

- ☑ A copy of the contract for sale and purchase (contracting work) of house and the certificate of registered matters of house
- ☑ If you have purchased a site, a copy of the contract for sale of site and the certificate of registered matters for site.
- ☑ Certificate of the year-end balance of the mortgage loan
- ☑ If you received a subsidy etc., documents that clarify the amount.
- ☑ In the case of certified long-term excellent housing, a copy of the certification notice and the residential house certificate or the certified long-term excellent housing construction certificate

## 【Attention】

Depending on the requirements for receiving the deduction, other documents may be required.

For more details, please visit the National Tax Agency website or contact the "e-Tax" preparation corner help desk. (☎0570-01-5901)

## If a proxy is filing on your behalf

※Only municipal and prefectural tax returns

- ☑ Power of attorney
- ☑ Documents to confirm the declarant's personal number
- ☑ ID document of the proxy

Please check what to bring before you go to the venue to file your tax return.



## Information on Pregnancy, Children, Childcare

### If your child get sick suddenly

**Inquiry** Shizuoka child emergency telephone consultation (*Shizuoka Kodomo Kyukyu Denwa Sodan*)  
☎#8000 or 054-247-9910

**Time** Weekdays 18:00~following 8:00  
Saturdays 13:00~following 8:00  
Sundays, holidays 8:00~following 8:00

In case of **emergency**, do not hesitate to call ☎119



### If you thought it might be abuse

**Inquiry** Child guidance center nationwide common dial (*Jido sodan jo*)  
☎189 (Connect to a nearby child guidance center)

**Time** 24 hours



**Inquiry** Child Future division home child counseling section (*kodomo mirai-ka katei jido sodan kakari*)  
☎0544-22-1230

**Time** Weekdays 8:30~17:15

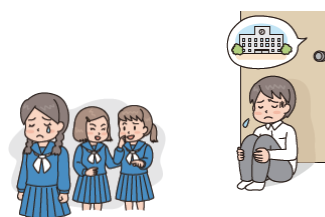
### Counseling for children with worries

If you have any worries about bullying, truancy, attitude toward life, employment, etc., please consult with us.

**Inquiry** Youth Consultation (*Seishonen sodan center*) ☎0544-22-0064  
Bullying110 (*Ijime110*) ☎0544-22-1252

E-mail Consultation ✉e-sodan@city.fujinomiya.lg.jp

**Time** Weekdays 9:00~16:30 (Until 20:00 on the 2nd and 4th Wednesdays)





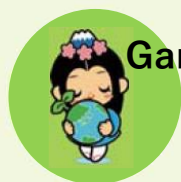
## Information on Events, Applications, Notices, National Insurance, Pensions, Subsidies, Aids, Businesses

Notice	Replacement of Water Meter
<p>Water meters that have been installed over 7 years will be replaced free of charge. A designated water supply equipment installation contractor commissioned by the city will visit in February. Do not place any objects around the meter box.</p> <p><b>Target area</b> Sugita, Nukudo, Maimaigi-cho, Mannoharashinden, Misonodaira</p> <p><b>Inquiry</b> Water Works Division (<i>Suido gyomu-ka</i>) ☎0544-22-1158</p>	



Notice	Please don't throw food waste or oil down a drain.
<p>When food waste and oil are thrown down the drain of the kitchen sink or washbasin, the drainpipes become clogged and the sewage overflows, causing foul odors and pest infestation.</p> <p>Be aware of the following:</p> <ul style="list-style-type: none"> <li>☑Do not throw down vegetable scraps, leftover food, vegetable oil, etc.</li> <li>☑Do not throw down paper scraps, cigarette butts, gum, etc.</li> <li>☑Do not throw down hazardous materials such as oil or paint thinner.</li> </ul> <p>(If you are using a septic tank)</p> <p>Septic tanks clean water through the work of microorganisms, so it is important to create an environment that does not weaken their work.</p> <ul style="list-style-type: none"> <li>☑Never turn off the power to the septic tank.</li> <li>☑Do not use hydrochloric acid or other deleterious substances or insecticides to clean toilet bowls.</li> </ul> <p>※If you have any problems with domestic wastewater such as clogged drains, please contact the Sewerage Division.</p> <p><b>Inquiry</b> Sewerage Division (<i>Gesuido-ka</i>) ☎0544-22-1173</p>	

National Health Insurance	To those who are enrolled in the National Health Insurance
<p>We will send out the notice of medical expenses in late February 2022, which includes medical treatments for November and December 2021. If you file for the deduction of medical expenses before the notice arrives, please use your receipts.</p> <p><b>Inquiry</b> Insurance and Pension Division (<i>Hoken nenkin-ka</i>) ☎ 0544-22-1138</p>	



## Garbage / Recycling

### Inquiry

Life Environment Division (*Seikatsu Kankyo-ka*)

☎ 0544-22-1137 FAX: 0544-22-1207

Monthly goal for  
each person

(Garbage Information)



Let's reduce the garbage  
size of one apple.

### Collection Box for Mobile Phones / Ink Cartridges

Please put mobile phones, smart phones, and ink cartridges that you no longer use in the collection box.

#### ■Cautionary Points

- Erase data from mobile phones and smart phones.
- Do not put in cartridges that are leaking ink.

#### ■Installation Location (15 locations in the city)

- Living Environment Division, 4th floor, City Hall
- Community centers
- Branch offices
- Exchange centers



↑ For Mobile Phones,  
Smart Phones



↑ For Ink Cartridges

### How to dispose of Spray Cans / Cassette Cylinders



- ① Use up all the contents of the can and make a hole.
- ② Take it out on a day for can garbage.

Drilling holes indoors is very dangerous because the gas left in the can may ignite.

Drilling should be done outdoors in a well-ventilated area, away from fire.

Check out the video  
for how to dispose of it.



## The number of population and households (As of December 1<sup>st</sup>, 2021)

	Male	Female	Total	Household
Population	64,688	65,549	130,237	57,547
Month to month basis	(-1)	(-38)	(-39)	(±0)

Schedule from January 1<sup>st</sup> to February 10<sup>th</sup>■ First-aid medical Treatment Center (*Kyukyu Iryo Center*)

☎0544-24-9999 / Fax:0544-24-9995 Address:12-1 Miyahara, Fujinomiya 〒418-0005



Medical treatment subject	Day	Time
Internal medicine ( <i>Naika</i> )	Weekdays	19:00-8:00 on the next day
Pediatrics ( <i>Shonika</i> )	Saturdays	14:00-8:00 on the next day
Surgery ( <i>Geka</i> )	Sundays, Public holidays, Year-end and New year holidays	8:00-8:00 on the next day
Dentistry ( <i>Shika</i> )	Sundays, Public holidays, Year-end and New year holidays	9:00-17:00

\*If your condition is severe, dial **119** for ambulance. Make sure to bring your **health insurance card** with you.

■ Emergency ophthalmological clinics (*Ganka*) Open: 9:00-17:00

※Please make sure to contact the clinics beforehand as they may change.

Date	Clinics name/ Address	Tel
January 1	Toda Ganka lin/ Miyahara	0544-21-9666
January 2	Watanabe Clinic / Harada Fuji city	0545-22-1500
January 3	Ashikawa Hospital / Chuo-cho Fuji city	0545-52-2480
January 9	Nagano lin/ Yunoki Fuji city	0545-60-7100
January 10	Nakagawa Ganka/ Oiwa	0544-29-6000
January 16	Abe Ganka lin/ Yunoki Fuji city	0545-61-5810
January 23	Asaoka Ganka lin/ Imaizumi Fuji city	0545-52-0745
January 30	Kato lin/ Hina Fuji city	0545-34-0011
February 6	Tenjin Ganka lin/ Wakanomiya-cho	0544-23-7050

■ Emergency obstetrics and gynecology clinics (*Sanfujinka*) Open: 9:00-24:00

※Please make sure to contact the clinics beforehand as they may change.

Date	Clinics name/ Address	Tel
January 2	Fujinomiya Municipal Hospital/ Nishiki-cho	0544-27-3151
January 9	Bando Ladies Clinic/ Sugita	0544-28-5800
January 16	Tenjin Sanfujinka lin/ Wakanomiya-cho	0544-24-1322
January 23	Otabe Sanfujinka lin/ Hibarigaoka	0544-23-1182
January 30	Bando Ladies Clinic/ Sugita	0544-28-5800
February 6	Fujinomiya Municipal Hospital/ Nishiki-cho	0544-27-3151

## Blood Donation

Date	Clinics name/ Address	Time
January 4	AEON Mall Fujinomiya/ Asama-cho	9:30–16:00 <sup>*1</sup>
January 8	AEON Mall Fujinomiya/ Asama-cho	9:30–16:00 <sup>*1</sup>
January 21	Supermarket Valor / Misonodaira	10:00–16:00 <sup>*1</sup>
January 23	AEON Mall Fujinomiya/ Asama-cho	9:30–16:00 <sup>*1</sup>

<sup>\*1</sup> Not implemented from 12:00–13:15.

**Inquiry** Welfare Planning Division (*Fukushi Kikaku-Ka*) ☎ 0544-22-1457

## Due dates for tax or other payments

Date	Taxes to be paid
January 4	Property tax / City planning tax (3 <sup>rd</sup> term)
	National Health Insurance Tax (6 <sup>th</sup> term)
	Medical insurance Premiums for the elderly in the Latter Stage of Life (5 <sup>th</sup> term)
	Long Term Care Insurance Premium (6 <sup>th</sup> term)
	Child care fee (for December usage)
	Municipal housing fee · Parking fee (for December usage)
January 28	Water charges, Sewerage charges (for December usage)
January 31	Medical insurance Premiums for the elderly in the Latter Stage of Life (6 <sup>th</sup> term)
	Contributions of beneficiaries of sewerage services (4 <sup>th</sup> term)
	Child care fee (for January usage)
	Municipal housing fee · Parking fee (for January usage)
February 3	Municipal and prefectural tax (4 <sup>th</sup> term)
	National Health Insurance Tax (7 <sup>th</sup> term)
	Long Term Care Insurance Premium (7 <sup>th</sup> term)

## Counseling and Consultation (No operation on holidays)



Place: Citizen counselling room, 1<sup>st</sup> floor \*Please wear a mask when counseling.

Consultation	Date & Time
① General counseling ( <i>Ippan sodan</i> )	Monday-Friday, 8:30-17:00 (The reception is until 16:30.)
② Counseling for non-Japanese residents ( <i>Gaikokujin sodan</i> )	
③ Counseling on labor matters ( <i>Rodo sodan</i> ) *Please make sure beforehand if a counselor on the day is available.	
④ Counseling on consumer affairs ( <i>Shohi seikatsu sodan</i> )	Monday-Friday, 9:00-16:00
⑤ Attorney ( <i>Bengoshi sodan</i> ) *Appointment is required (by 12:00 the day before consulting day)	January 5, 12, 19, 26 (13:30- until the end of consultation)



⑥ Judicial scrivener ( <i>Shihosyoshi sodan</i> )	January 14 13:00-16:00
⑦ Licensed tax accountant ( <i>Zeirishi zeimu sodan</i> ) *Appointment is required	January 4, 18 13:00-15:00
⑧ Administrative scrivener ( <i>Gyosei syoshi sodan</i> )	Not implemented for this month.
⑨ General administrative counseling ( <i>Gyosei sodan</i> )	January 13 10:00-15:00
⑩ Consultation on the human rights ( <i>Jinken sodan</i> )	January 18 13:00-16:00
⑪ Consultation on side jobs ( <i>Naisyoku assen</i> )	Mondays and Thursdays, 9:00-16:00 *Not implemented on January 6
⑫ Patent attorney ( <i>Benrishi sodan</i> ) ※Appointment is required.	January 28 15:00-17:00
⑬ Business start-up consultation ( <i>Sogyo sodan</i> ) ※Appointment is required.	January 25 10:00-15:00
⑭ Residential land and building trader ( <i>Takuchi tatemono torihikishi sodan</i> )	January 11 13:00-15:00

**Inquiry**

- ①-⑩ Community Service Division Counseling Section (*Shimin Seikatsu-Ka*) ☎ 0544-22-1196  
 ⑪-⑬ Commerce and Industry Division (*Syoko Shinko-Ka*) ☎ 0544-22-1295  
 ⑭ Construction and Housing Division (*Kenchiku Jyutaku-Ka*) ☎ 0544-22-1229

Place: Meeting Room 111, 1<sup>st</sup> Floor, City Hall

Consultation	Date & Time
Pension consultation ( <i>Nenkin sodan</i> ) *Appointment is required.	January 27 10:00-15:00

**Inquiry**

Fuji Pension Office in Fuji city (*Fuji Nenkin Jimusho*) ☎ 0545-61-1900

■ City Hall Open Days on Holidays: 8:30-17:00 **Sunday January 9, Sunday February 6**

Division & Phone number	Services
Citizen Registration Division ( <i>Shimin-ka</i> ) ☎ 0544-22-1134	<ul style="list-style-type: none"> <li>Submission for Family Register (<i>koseki</i>) (birth, marriage, death, etc.)</li> <li>Submission of change of residence (moving into the city, moving out of the city, moving within the city, etc.)</li> <li>Application for seal (<i>inkan</i>) registration and abolition</li> <li>Issuance of various certificates (certificate of residence (<i>jyuminhyo</i>), Family Register (<i>koseki tohon</i>, <i>koseki syohon</i>), certificate of seal (<i>inkan</i>) registration)</li> <li>Renewal procedures for the electronic certificate of My Number Card</li> <li>Receiving passports</li> </ul> <p>※After 17:00, Submission for Family Register (<i>koseki</i>) are kept at the duty room on the 1st floor of City Hall.</p> <p>※Cross-issuance with Fuji City is available from 9:00 to 16:00.</p>

	<p>※Application for a passport is not available.</p> <p>※With My Number Card, you cannot procedures for change of residence (moving into the city).</p> <p>※With My Number Card, you can obtain a certificate of residence (<i>jyuminhyo</i>) and a certificate of seal (<i>inkan</i>) at convenience stores “<i>Konbini</i>”.</p>
Insurance and Pension Division ( <i>Hoken Nenkin-ka</i> ) ☎ 0544-22-1138	<ul style="list-style-type: none"> <li>Qualification and disqualification for National Health Insurance</li> </ul>
Child Future Division ( <i>Kodomo Mirai-ka</i> ) ☎ 0544-22-1146	<ul style="list-style-type: none"> <li>Application for Child Allowance and Child Medical Expense Beneficiary Certificate</li> </ul>
Tax & Premium Collection Division ( <i>Shuno-ka</i> ) ☎ 0544-22-1129	<ul style="list-style-type: none"> <li>Payment of city taxes, etc. and Consultation on payment</li> <li>Issuance of tax certificates</li> </ul> <p>※Appointment is required in advance for tax consultation.</p> <p>※Tax exemption certificates, etc. that require a declaration cannot be issued</p>

■ After-hours service: Until 19:00 on Wednesdays \*No service if Wednesday is holiday.

Division & Phone number	Services
Citizen Registration Division ( <i>Shimin-ka</i> ) ☎ 0544-22-1134	<ul style="list-style-type: none"> <li>Application for seal (<i>inkan</i>) registration and abolition</li> <li>Issuance of various certificates (certificate of residence (<i>jyuminhyo</i>), family register (<i>koseki tohon</i>, <i>koseki syohon</i>), certificate of seal (<i>inkan</i>) registration)</li> </ul> <p>※Cross-issuance with Fuji City and submission of change of residence are not available.</p> <p>※Submission for Family Register (<i>koseki</i>) are kept at the duty room on the 1st floor of City Hall.</p> <p>※These services are not available at branch offices, community centers, Tomioka Exchange Center and Ofuji Exchange Center.</p>
Tax & Premium Collection Division ( <i>Shuno-ka</i> ) ☎ 0544-22-1129	<ul style="list-style-type: none"> <li>Payment of city taxes, etc. and Consultation on payment</li> <li>Issuance of tax certificates</li> </ul> <p>※Appointment is required in advance for tax consultation.</p> <p>※Tax exemption certificates, etc. that require a declaration cannot be issued</p>